

APPENDIX D

**Internal Audit Performance Indicators - Final Outturn 2009/10**

<b>Work in Progress</b>	<b>Planned</b>	<b>Actual</b>
PI 01 Audits brought forward	n/a	11
PI 02 Planned	65	65
PI 03 Unplanned	n/a	4
Fraud & Proactive Fraud work	7	18
Other audit work	7	21
Work in progress	79	119

<b>Staffing/Financial</b>	<b>Planned</b>	<b>Actual</b>
PI 10 Days lost to Sickness to date	51	95
PI 11 Days Training to date	43	38
PI 13 Cost per audit day	257	232
PI 14 Budget against outturn (excl recharges)	384,700	338,000

<b>Productivity</b>	<b>Planned</b>	<b>Actual</b>
PI 04 Chargeable Days to Date	1495	1454
PI 05 Management & Admin Days to Date	686	653
Total Days worked to Date	2181	2107
PI 06 % of Audits completed within Allocated days	75	42

<b>Quality</b>	<b>Planned</b>	<b>Actual</b>
PI 15 Client Satisfaction - Planning / Approach	95	100
Client Satisfaction - Quality of Report	95	100
Client Satisfaction - Value of Audit	95	100

<b>Reporting</b>	<b>Planned</b>	<b>Actual</b>
PI 07 Draft Reports Issued in Period	65	68
PI 08 Final Reports Issued in Period	65	68
Total reports Issued in Period	130	136
PI 09 % of Reports issued within 14 days of Audit	95	65

<b>Recommendations</b>	<b>Planned</b>	<b>Actual</b>
PI 16 No. of Recommendations made in final reports	n/a	413
PI 17 % of Recommendations Accepted	100	99
PI 18 % of Recommendations followed up within 6 mths	100	100

<b>Management</b>	<b>Planned</b>	<b>Actual</b>
PI 19 Team meetings	26	26
PI 20 Management meetings	2	2
PI 21 Meetings with External Audit	8	8